

Kings Ripton Parish Council

Parish Clerk: Mrs Samantha Sharp
Telephone: 07927 530538
E-Mail: Clerk@kingsriptonpc.org.uk

The Annual Meeting of Kings Ripton Parish Council¹ will held on Wednesday 10th May at 7.30pm at: Kings Ripton Village Hall, School Lane, Kings Ripton, PE28 2NL

Members: 5 Quorum: 3

MINUTES

Present; Paul Bassitt (PB), Judith Archer (JA) Philip Rayner - Chairman (PR), Rebecca Rayner (RR), Samantha Sharp – Clerk (SS), and 3 members of the public.

0001/05-23 To elect the Chairman of the Council for the municipal year until the Annual Meeting in 2024, and receive the Chairman’s declaration of acceptance

PR self nominated
PB Seconded
All in Favour
RESOLVED

0002/05-23 To elect the Vice Chairman of the Council for the municipal year until the Annual Meeting in 2024, and receive the Vice Chairman’s declaration of acceptance

PR nominated PB
JA Seconded
All in Favour
RESOLVED

0003/05-23 To receive and approve apologies for absence.

None Received

0004/05-23 To receive Disclosable Interests Declarations.

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012. All dispensation requests must be made to the Clerk prior to the meeting.

Dispensation for JA for Allotments and Sale of Parish Council Land
Dispensation for PR and RR for Glebe Farm items.

¹Local Government Act 1972, schedule 12, paragraph 7 (2).

Signed by the Chairman _____

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Meeting Closed at 1937

0005/05-23 Public participation.

To allow up to 10 minutes (2 minutes per person) for any members of the public and councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business on this agenda.

David McCandless from Roadwatch brought a new battery for Councillors to review as they are much lighter than the current ones. A cost of £137.50 including VAT per battery. 4 Batteries would be required. A solar charger is also available for £400.00 including all fixings and regulator. A solar charger is suggested for each of the 3 posts.

David reiterated the importance of a 20mph limit which is currently in place throughout Haddenham, Somersham and Woodhurst.

A Parishioner raised high concern over the pothole outside of Walden Court. The highways visited and mended the pothole however it has reappeared. A visit from the Highways Officer is requested to see the state of the roads within the Parish.

A Parishioner raised concerns of the Secret Garden Party Licensing review.

Meeting Opened at 1958

0006/05-23 To receive an update from the Local County Councillor.

Appendix A

0007/05-23 To receive an update from the Local District Councillors.

Appendix B

0008/05-23 To approve minutes of the meeting on 20th March 2023.

PB Proposed
JA Seconded
All in Favour
RESOLVED

0009/05-23 Matters arising from minutes of 20th March 2023.

0009/05-23.1 Camp Beagle Protest – Clerk
Nothing further to report
Clerk to request an update from CCC and the Police, short term and long term

Signed by the Chairman _____

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0009/05-23.2 Mobile Library – Next Date for visit
2nd Friday of Each month

0009/05-23.3 Speedwatch – Alternative Battery
£129.99 including VAT per battery
Solar Powered Charger to be researched further.

PR proposed the purchase of 4 batteries and consider the purchase of Solar Panels for the 2024/25 budget.

0009/05-23.4 Road Sweep Request – Clerk
Requested 10/5/2023

0009/05-23.5 Defibrillator Training – Clerk
No further update, dates requested

0009/05-23.6 Public Footpath Work – Clerk
No further updates, no concerns raised to Clerk

0009/05-23.7 Highways issues – Clerk
Raised during the Public Participation – Clerk to raise further issues via the Highways reporting tool
30mph road sign rusted

0009/05-23.8 Warm Hubs – Cllr P Rayner
Continuing during the spring and summer months

0009/05-23.9 Sale of Parish Council Land – Clerk
No buyer is currently in place. Clerk to contact those who have previously raised an interest and check their current interest

0010/05-23 To resolve the use of the General Power of Competence for the municipal year until the Annual Meeting in 2024.

PB Proposed
PR Seconded
All in favour
RESOLVED

0011/05-23 Allotments

- Any updates.
None to report

0012/05-23 Planning

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0012/05-23.1 New Applications

- 22/01532/OUT - Outline planning application for the construction of 5 mixed sized dwellings, all matters reserved | The County Kennels Sapley Road Kings Ripton PE28 2NX

Councillors reviewed the application and resolved to **REFUSE** under the same points made under the previous application – 21/02806/OUT

PR Proposed
PB Seconded
All In Favour
RESOLVED

0012/05-23.2 Permitted/Refused/Withdrawn

- None

0013/5-23 Finance

0013/05-23.1 To approve accounts for payment.

May 2023

| Date | Payee | Description | Amount |
|----------|---------------------------|-----------------------------|--------------|
| | Samantha Sharp | Printing Expenses | £85.11 |
| | Kings Ripton Village Hall | Grant 2023/24 | £1000.00 |
| | Geoff Harris | Grass Cutting – April 2023 | £25.00 |
| | Kings Ripton Farms | Dog Fouling Signage | £21.22 |
| 31/05/23 | Samantha Sharp | Clerk Salary – May 2023 | Confidential |
| 31/05/23 | HMRC | Clerk Tax and NI | £50.20 |
| 31/05/23 | Samantha Sharp | Working From Home Allowance | £10.00 |

June 2023

| Date | Payee | Description | Amount |
|----------|----------------|-----------------------------|--------------|
| 30/06/23 | Samantha Sharp | Clerk Salary – June 2023 | Confidential |
| 30/06/23 | HMRC | Clerk Tax and NI | £50.20 |
| 30/06/23 | Samantha Sharp | Working From Home Allowance | £10.00 |

0013/05-23.2 Monthly bank reconciliations – March and April 2023.
Appendix A and B

0013/05-23.3 AGAR sections 1 and 2 to be completed and signed.
Following the latest Practioner's Guide, this must be done post Internal Audit which is currently being conducted. This item will be deferred to another meeting.

0013/05-23.4 To resolve the Grass Cutting contract following the end of contract with the previous contractor.

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Volunteers will be reimbursed at £25.00 per cut as arranged with the Clerk.

0014/05-23 Personnel Matters

0014/05-23.1 To receive an update from Mrs Sharp (Clerk)
Appraisal due with the new Chairman.
Ongoing training being completed and bookkeeping qualification underway privately.

0014/05-23.2 Internal Audit Report
Beankeeping has been instructed to carry out the audit which is currently being done.

0015/05-23 Correspondence and Communications

0015/05-23.1 Request to resolve the purchase of a gift to the value of £46, for a named Parishioner who went above and beyond to support the Parish in the hedge planting

JA Proposed
PB Seconded
All in favour
RESOLVED

Grange Farm Events Application 268040

Parishioner raised concerns regarding the change of licencing for the Secret Garden Party. A licencing meeting is being held on Thursday 11th May 2023. There has been a history of responsible managing of the concerns of the Parishioners and ensuring they are dealt with accordingly. The issues have been reported when the land is rented out to other organisers. Concern over an open ended application as there is no time to re evaluate. The Council would support the comments made by Abbots Ripton Parish Council.

PR Approved to suspend the standing orders and allowed the meeting to continue past 2 hours.

0016/05-23 Matters as agenda items for future consideration

No decision can be made under this item²

Parking of Priory Cottage
Grass cutting
Parking within School Lane

² Local Government Act 1972, s12 10(2) (b)

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0017/05-23 To resolve the date of the next Parish Council meeting.

- Monday 17th July 2023 – 7pm at Kings Ripton Village Hall
- Wednesday 14th June meeting to sign off the AGAR

Meeting Closed – 2151

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Appendix A

Kings Ripton Parish Council Bank reconciliation. 31st March 2023

Account Balance @1.3.2023

Unity Trust Bank

Current Account

£24,371.56

Total

£24,371.56

Reciepts

March Payments

£

261.55

Adjusted Balance at the 31st March 2023

£24,110.01

Signed by the Chairman _____

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Appendix B

Kings Ripton Parish Council Bank reconciliation. 30th April 2023

Account Balance @1.4.2023

| | |
|------------------|-------------------|
| Unity Trust Bank | |
| Current Account | £24,110.01 |
| Total | £24,110.01 |

Reciepts

£
8,000.00

April Payments

£
386.79

| | |
|------------------------------------------------|-------------------|
| Adjusted Balance at the 30th April 2023 | £31,723.22 |
|------------------------------------------------|-------------------|

Signed by the Chairman _____