

# Kings Ripton Parish Council

Parish Clerk: Mrs Samantha Sharp  
Telephone: 07927 530538  
E-Mail: Clerk@kingsriptonpc.org.uk

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## Minutes of The Meeting of Kings Ripton Parish Council<sup>1</sup> held on Tuesday 8<sup>th</sup> November at 7.00pm at Kings Ripton Village Hall.

Present; Paul Bassitt (PB), Philip Rayner - Chairman (PR), Rebecca Rayner (RR), Samantha Sharp – Clerk (SS), District Councillor Ross Martin, and 4 members of the public.

Members: 5 Quorum: 3

### AGENDA

**0034/11/22 To receive and approve apologies for absence.**  
RR will be attending later.

**0035/11-22 To receive Disclosable Interests Declarations.**  
*Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012. All dispensation requests must be made to the Clerk prior to the meeting.*

Dispensation for JA for Allotments.  
Dispensations for PR and RR for Glebe Farm items.

### Meeting Closed 1903 for the next Agenda Item

**0036/11-22 Public participation.**  
*To allow up to 10 minutes (2 minutes per person) for any members of the public and councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business on this agenda.*

Road closure in September caused major disruption to the Parish – The Clerk contacted the highways team at the time and complained about the lack of communication with the Parish Council.

Priory Cottage front garden, is this within the highways boundary – Parishioner encouraged to contact the planning officer directly with any issues.

RR Arrived at 1910

Parishioner requested Parish Council funded laurel hedging, to be planted around the waterworks, following the approval received from the land owner

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<sup>1</sup>Local Government Act 1972, schedule 12, paragraph 7 (2).

Signed by Chairman \_\_\_\_\_

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and Anglian Water. Parishioner to calculate the number of laurels required and propose it to the Council.

Parishioner objecting to the number of road signs surrounding the protest on the B1090. This will be discussed further during the meeting.

Dog poo is an issue on the field next to the sewerage works. A request for signage to be placed by the highways team.

## **Meeting Reopened at 1920 for the next Agenda Item.**

### **0037/11-22 To receive an update from the Local County Councillor.**

Cllr Criswell was unable to attend.

### **0038/11-22 To receive an update from the Local District Councillors.**

Cllr Simon Bywater was unable to attend.

Cllr Ross Martin gave the following report.

Due to the changes in the district council projects have been much slower.

Cllr Martin contacted the licencing team regarding the Summer festivals as they received a number of complaints from parishioners. Licencing were unable to support their issue, however they have contact Cllr Tom Saunders. CIL Strategic fund reopening.

Warm spaces are opening across the district. Correspondence requested regarding any spaces which are open within the Parish. Grants for Warm Spaces are available.

One Leisure prices will be increasing between 8% and 120%.

A survey regarding services in the district will be circulated in the upcoming days. Parishioners are encouraged to complete this project.

District Council has adopted a policy to stop any pets being given as prizes on Council land.

### **0039/11-22 Debrief of Summer Events**

#### **0039/11-22.1 Secret Garden Party**

Colombe Flint attended to give an update to the Council.

Discussions regarding a licence or the venue as a whole rather than on a case by case purpose.

Parishioner raised the concern of the closure of footpaths as this has an impact on the village.

Safety Action Group for Cambridgeshire were involved in the event throughout the project. A positive report was received from the SAG Team. Environmental Health received no complaints throughout of the event.

Anti Social behaviour was a key concern, however the welfare provision put in place during the event was very successful.

Toilets, waste and WiFi were identified as issues due to a lack of staff. These providers will no longer be used during the event. Future events will see a penalty or those who fall foul of the contract.

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Local Communities will be engaged further in the future, especially local suppliers.

0039/11-22.2 We Out Here

Will not be hosting a 2023 festival.

**Appendix**

0039/11-22.3 All About Love

No debrief received from 'All About Love'

Successful event with 2,500 attendees.

Advertised as a wellness event.

There will be 2023 event which is produced by Backwards Unlimited and the content will be ran by All About Love team.

0040/11-22 **To approve the minutes from the meeting the 12<sup>th</sup> July 2022**

Proposed - PB

Seconded - PR

Vote Results - All in favour - **RESOLVED**

The Chairman signed the minutes.

**0041/11-22 Matters arising from minutes of 12<sup>th</sup> July 2022.**

0041/11-22.1 Camp Beagle Protest – Update from Clerk

Correspondence received -from Cllr Criswell and Inspector Alice Draper.

**Appendix**

Questioned the installation of road signs within the Parish, yet other highways matters are dismissed. Request for the leader of Cambridgeshire County Council and Highways Officer to attend the next Parish Council meeting.

0041/11-22.2 Mobile Library – Next Date for visit

11<sup>th</sup> November and 9<sup>th</sup> December 2022.

2<sup>nd</sup> Friday of the month – School Lane – 1520 til 1600.

Item to remain as a reminder for the Parish.

0041/11-22.3 A141 – Update from Cllr Archer

No Update Received

0041/11-22.4 Speed watch – Alternative Battery

Clerk will request a quotation from Road watch regarding a change of batteries. Data will be requested every Parish Council meeting.

0041/11-22.5 Road Sweep Request – Clerk

Clerk requested on 01/11/2022 (Reference number: CGTKHLT). Item to remain as a bi monthly item.

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0041/11-22.6 Crime Update – Clerk  
No Update Received

0041/11-22.7 Defibrillator Training – Clerk  
Training requested for Glebe Farm employees at 3pm til 5pm

0041/11-22.8 Public Footpath Work – Clerk

**0042/11-22 To note the current highways issues, including but not limited to, white gates, signage, white lines, traffic calming**

White lines through the village are becoming faded.

Potholes require reporting.

Wooden bollards missing outside Manor Farm, Ramsey Road.

White gates – to apply for a LHI bid.

**0043/11-22 Allotments**

- Any updates.
  - Invoice for £66.00 received for the annual local authority membership to the National Allotment Society. Clerk requested resolution to remain members of the NAS.

**Proposer – PR**

**Secunder -  
RESOLVED**

- To increase the cost of allotment to £25 per allotment.

**Proposed – PR**

**Secunder – JE  
RESOLVED**

**0044/11-22 Planning**

0044/11-22.1 New Applications

- 22/01457/FUL
  - Mayfield Heath Farm Sapley Road Kings Ripton Huntingdon PE28 2NX
    - Change of use of land from agriculture to equestrian and widening of existing vehicular access

No comments to be made.

- 22/01504/TRCA or PP-11389414
  - Manor Farm House Ramsey Road Kings Ripton Huntingdon PE28 2NW
    - Remove overgrown pine/fir tree as roots damaging water well and potentially adjacent building. Also

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causing excessive shading to Manor Farm House.  
Grind stump and replant with shrubs.

Correspondence received from Manor Farm, confirming this work was completed in August 2022, due to no correspondence received from Huntingdonshire District Council.

- 22/80234/COND or PP-11405935
  - Huntingdon Crematorium Sapley Road Kings Ripton Huntingdon PE28 2NX
    - Discharge of Condition 4 (PV Plant Details) of 19/02588/FUL

No Comment to be made.

0044/11-22.2

Update on all planning applications for the last 6 months

Reference Number	Address	Project Description	Status	Date
22/00772/NMA	Priory Cottage Ramsey Road Kings Ripton Huntingdon PE28 2NJ	Door added to elevation 4	Approved	Thu 28 Apr 2022
22/00758/TREE	3 Elm Close School Lane Kings Ripton Huntingdon PE28 2NN	Elm - To prune growth away from the side of the house, giving 3m clearance and crown lift the canopy above the roofline/chimney by 2m clearance.	Approved	Thu 09 Jun 2022
21/02806/OUT	The County Kennels Sapley Road Kings Ripton PE28 2NX	Demolition of existing dwelling and kennels and erection of 5 dwellings, all matters reserved.	Refused	Fri 10 Jun 2022
21/02763/HHFUL	4 Walden Court Kings Ripton Huntingdon PE28 2FR	Proposed first floor and single storey extension.	Approved	Wed 16 Mar 2022

**0045/11-22 To pass a resolution to sign up to the civility and respect pledge**  
**Proposer – RR**  
**Secunder- PR**  
**RESOLVED**

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**0046/11-22 To pass a resolution to sign up to the Armed Forces Covenant**

**Proposer – JE**

**Secunder - RR**

**RESOLVED**

**0047/11-22 To discuss the possibility of selling a portion of the Parish Council Land on Ramsey Road**

Clerk confirmed that the land will require to be valued by the district valuer. The Clerk will also need to confirm that the land is available to be sold. The Clerk will charge any overtime as appropriate.

**0048/11-22 Finance**

0048/11-22.1 To approve accounts for payment.

August 2022

Date	Payee	Description	Amount
01/08/22	Huntingdonshire District Council	Uncontested Election	£102.58
01/08/22	M Mead	Grass Cutting – May, June, July 2022	£100.00
01/08/22	Samantha Sharp	Clerk Salary – July 2022	Confidential
01/08/22	HMRC	Clerk Tax and NI	£46.60
01/08/22	Samantha Sharp	Working From Home Allowance	£10.00
31/08/22	Samantha Sharp	Clerk Salary – August 2022	Confidential
31/08/22	HMRC	Clerk Tax and NI	£46.60
31/08/22	Samantha Sharp	Working From Home Allowance	£10.00

September 2022

Date	Payee	Description	Amount
30/09/22	Samantha Sharp	Clerk Salary – September 2022	Confidential
30/09/22	HMRC	Clerk Tax and NI	£46.60
30/09/22	Samantha Sharp	Working From Home Allowance	£10.00
30/09/22	Unity Trust Bank	Service Charge	£18.00

October 2022

Date	Payee	Description	Amount
31/10/22	Samantha Sharp	Clerk Salary – October 2022	Confidential
31/10/22	HMRC	Clerk Tax and NI	£46.60
31/10/22	Samantha Sharp	Working From Home Allowance	£10.00

November 2022

Date	Payee	Description	Amount
	Zurich	Insurance	£241.00
	M Mead	Grass Cutting – August and September	£50.00

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	M Mead	Grass Cutting – November	£25.00
	Ask IT	Anti Virus and Microsoft 365	£167.67
	Allotment Association	Yearly Membership	£66.00
	Community Heartbeat Trust	Annual Support	£162.00
30/11/22	Samantha Sharp	Clerk Salary – November 2022	Confidential
30/11/22	Samantha Sharp	Clark Salary – Backpay from April 2022	Confidential
30/11/22	HMRC	Clerk Tax and NI	£46.60
30/11/22	Samantha Sharp	Working From Home Allowance	£10.00

December 2022

Date	Payee	Description	Amount
31/12/22	Samantha Sharp	Clerk Salary – December 2022	Confidential
31/12/22	HMRC	Clerk Tax and NI	£50.00
31/12/22	Samantha Sharp	Working From Home Allowance	£10.00

PR approved to continue the meeting

0048/11-22.2 To approve the Clerk's expenditure.  
No Clerk Expenses

0048/11-22.3 Monthly bank reconciliations – July, August, September and October.  
Approved and signed by Chairman

0048/11-22.4 To ratify the approval of Zurich as the insurance company from the 30<sup>th</sup>  
September 2022

Due to the National Mourning of the United Kingdom in September 2022, then the cancelled meeting of the Parish Council on the 27<sup>th</sup> September 2022, an email vote was conducted to approve the insurance company for the Parish Council. Zurich were appointed by the Parish Council. This item is to ratify that decision made.

**Proposer – PR**

**Secunder- PB**

**RESOLVED**

0048/11-22.5 To appoint the Internal Auditor for 2022/23  
Internal Auditor for 2020/21 and 2021/22 was Beancounter Bookkeeping.  
Quote received for £80.00

**Proposer – PR**

**Secunder- PB**

**RESOLVED**

0048/11-22.6 To approve the grant application for Kings Ripton Village Hall

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Invoice and grant application received for £750.00 towards the upkeep of the Village Hall. This allows the Parish Council to use the facility as and when the booking system allows, free of charge.

**Proposer – PB**

**Secunder- PR**

**RESOLVED**

0048/11-22.7 To note the accepted pay scales for the Clerk and back payment due in November 2022  
Pay scales noted. Backpay to be calculated and paid in November.

**0049/11-22 To approve the budget for 2023/24**

**Proposer – PB**

**Secunder- PR**

**RESOLVED**

**0050/11-22 To approve the precept request for 2023/24**

Following the approval of the 2023/24 budget. A precept request on £8000.00 will be requested by Kings Ripton Parish Council from Huntingdonshire District Council. This will be made payable on the 1<sup>st</sup> April 2023.

**Proposer – PR**

**Secunder- PB**

**RESOLVED**

**0051/11-22 Clerk Report**

0051/11-22.1 To receive an update from Mrs Sharp (Clerk)  
All highways issues have been reported.  
No personnel issues to report.

**0052/11-22 Correspondence and Communications**

Email from Bron Rayner – Church Warden. Requesting financial support for 3 x Lent Lunches and 3 x Coffee Mornings at Kings Ripton Village Hall during January and March 2023.

**0053/11-22 Matters as agenda items for future consideration**

No decision can be made under this item<sup>2</sup>

No items requested.

**0054/11-22 To resolve the date of the next Parish Council meeting.**

- Tuesday 17<sup>th</sup> January 2023 – 7pm at Kings Ripton Village Hall

**Meeting Closed - 2123**

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<sup>2</sup> Local Government Act 1972, s12 10(2) (b)

Signed by Chairman \_\_\_\_\_