

M4 MINUTES

The Parish Council Meeting of Kings Ripton was held on Tuesday 17th November 2020 at 7.00pm On-Line meeting via Zoom

Present: P Rayner, Chairman, Paul Bassitt, Vice–Chair, R Rayner, J Archer, Parish Councillors
Jo Harvey, Clerk
2 members of the public
HDC Cllr Dick Tuplin
CCC Cllr Steve Criswell

NALC's legal briefing on the temporary Regulations –
L01-20 | THE LOCAL AUTHORITIES AND POLICE AND CRIME PANELS (CORONAVIRUS)
(FLEXIBILITY OF LOCAL AUTHORITY AND POLICE AND CRIME PANEL MEETINGS)
(ENGLAND AND WALES) REGULATIONS 2020

Meetings

The Government has issued the regulations that will give local authorities greater flexibility in the conduct of meetings, including allowing members to attend remotely, and for public and press access to those meetings.

The [Local Authorities and Police and Crime Panels \(Coronavirus\) \(Flexibility of Local Authority and Police and Crime Panel Meetings\) \(England and Wales\) Regulations 2020](#) will come into force on 4 April.

201117/1 To Receive Apologies for Non Attendance

HDC Cllr Simon Bywater

201117/2 To discuss co-opting to fill one councillor vacancy

No further progress.

201117/3 Declaration of Interests for Members (Disclosable Pecuniary Interests)

Cllr PR and Cllr RR declared their interests in point 8.3. Completed dispensation forms have been received from them both regarding Planning App Ref 20/01773/FUL. Reasons: The PC will not be quorate on this item even with dispensation. However the councillors will be able to provide information relevant to other councillors for the purpose of the application.

Cllr PR also completed a dispensation form regarding future approval of the online zoom meeting costs as these are being initially covered at his own expense.

Proposal **Proposed by Cllr PB, seconded by Cllr JA, all in favour and it was RESOLVED that the dispensations are approved.** **Carried**

201117/4 To Receive Reports from District and County Councillors

CCC Cllr Steve Criswell presented his report.

After some discussion HDC Cllr Dick Tuplin agreed to make enquiries regarding the path to the crematorium as requested by the PC.

Close of Meeting

201117/5 Public Participation Session with respect to items on the Agenda and other matters of mutual interest.

A parishioner commented on the flooding in his gateway. He has contacted Anglian Water and Cambs CC over a period of time but is still no closer to any result. CCC Cllr Steve Criswell said he will chase this. The parishioner also commented that there has been no litter pick recently, or a road sweep. The village suffers from a lot of discarded fast food rubbish. Cllr PR commented that there will be a litter pick shortly by local girls doing their Duke of Edinburgh award. The clerk was asked to contact HDC regarding the

Clerk

road sweeping.
Recent break-ins in the village were also brought to the councillors' attention.

Re-opening of the Meeting

201117/6	To Receive and Approve the Minutes of the Annual Parish Council meeting Tuesday 8th September 2020	
Proposal	Proposed by Cllr RR, seconded by Cllr PR, all in favour and it was RESOLVED that the minutes are accepted and signed as the true record of the meeting. Chairman will sign the minutes.	Carried
201117/7	Matters Arising for those Minutes None.	
201117/8	Planning	
201117/8.1	Update on App Ref 20/00210/FUL Construction of residence for business owner/manager with attached business facilities at Rally Karting, Sapley Road, Kings Ripton PE28 2NX As far as the councillors can see there has not been any change in the updated application. Therefore the PC continues to recommend refusal. Clerk to contact HDC Planning Department with this decision.	Clerk
201117/8.2	Crematorium path discussion – HDC Cllr Dick Tuplin will look into HDC's stance that a path is not deemed as necessary. Cllr PR will research costs of laying a path.	PR
201117/8.3	App Ref 20/01773/FUL – Glebe Farm, School Lane, Kings Ripton PE28 2NX. Cllr PB led this discussion due to the pecuniary interests of Cllrs PB and RR. Due to the PC not being quorate to make a judgement on this application, a discussion ensued so the remaining councillors and public were able to ask questions to enable them to make their own personal judgements. Clerk to update HDC Planning Department.	PR
201117/8.4	London Luton Airport public consultation – LLA has launched a public consultation as part of a proposal to change the arrival routes into London Luton Airport. After some discussion, the Cllr PB agreed to compose a letter on behalf of the PC questioning the need for the new routes in the light of current decreasing air travel demand and the fact the routes are so far away from the airport itself.	PB
201117/9	Highways and Verge	
201117/9.1	Footbridge over the Bury Brook – The bespoke licence is in place and the bridge construction will go ahead in the New Year. Still awaiting confirmation of exact date. The councillors thanked Karen Martin for her work on this project.	
201117/9.2	Litter picking and road sweeping – Discussed in point 201117/5. HDC Cllr Dick Tuplin will look into the communication between HDC and the fast food chains in relation to the litter.	
201117/9.3	Drains along the Ramsey Road – these are traditionally blocked at this time of year due to the amount of leaves falling from the trees. Clerk was asked to contact HDC to request a road sweep to prevent further blocking of the drains.	
201117/9.4	Grass cutting in the Village/Village Maintenance – all councillors happy with current contract. Clerk to confirm when the contract ends and to request a quote for the next year.	Clerk
201117/9.5	Parking behind the top buildout – there is currently a large van parked there which is compromising road safety due to it blocking the view of oncoming traffic. Cllr JA to draft a letter on behalf of the PC to politely ask for its removal on the grounds of safety.	JA

- 201117/9.6 Side gates at pincer points/slow down areas to entrance/exits to village – Cllr RR has forwarded costs of gates to the PC. After some discussion the PC agreed to contribute £300 towards the purchase and fitting of the pincer gates. RR
- Proposal** **Proposed by Cllr PR, seconded by Cllr JA, all in favour and it was RESOLVED that the PC will contribute £300 to the purchase and fitting of pincer gates at the entrances/exits to the village.** **Carried**
- 201117/10 **Traffic in the village** – David McCandless has met with CCC to agree on where the posts should be placed. Cllr PR will contact David to ask when the posts will be fitted. PR
- 201117/11 **Defibrillator for the village update** – Councillors agreed that a sign illustrating the location of the defibrillator should be placed inside the phone box, facing outwards. RR
- 201117/12 **Village Security** – as raised by a parishioner in point 201117/5 there have been more break-ins. Cllr PB commented that the Rural Crime Action Team had been very good at responding to incidents.
- 201117/13 **Parish Council Website** – Clerk is awaiting reply regarding updating the website slightly so it is clearly a Parish Council website, as opposed to a general village website. Clerk to chase. Clerk
- 201117/14 **Allotments**
A resident has rented an allotment. Clerk was asked to contact the resident to request that they cut the grass on the allotments. Clerk
- 201117/15 **Finance**
- 201117/15.1 Bank balance, Cashbook, Bank Reconciliation Q2 & October 2020, Income & Expenditure Noted. Cashbook balance is £90 less than the bank statement as the MAM Maintenance invoice (Inv 165) for £90, as approved in September, is still outstanding. This will be paid with the November payments.
- 201117/15.2 To approve Budget proposals and Precept request for 2021/22
It was agreed to have a budget and precept for £6,128, which is a 3.4% increase from last year.
- Proposal** **Proposed by Cllr PR, seconded by Cllr PB, all in favour and it was RESOLVED that Budget and Precept is £6,128 for 2021/22.** **Carried**
- 201117/15.3 Consider replacement internal auditor following the resignation of Michael Williamson
Clerk had previously distributed three quotes from local internal auditors to the councillors. All agreed to use Wendy Rule from Beancounter Bookkeeping as she was the cheapest quote and is also used by another local parish council. Clerk to contact Wendy. Clerk
- Proposal** **Proposed by Cllr PB, seconded by Cllr JA, all in favour and it was RESOLVED that Wendy Rule will be the replacement internal auditor** **Carried**
- 201117/15.4 To approve November 2020 expenditure:

Date payment raised	Reference no./Date paid	Payee	Description	Receipts	Payments	Cashbook Balance
17/11/2020		M.A.M. Maintenance	September grass cut		£35.00	£12,083.44
17 November 2020		Wages	Clerk wages October 2020 including PAYE		£140.04	£11,943.40
17 November 2020		Wages	Clerk wages November 2020 including PAYE		£140.04	£11,803.36
17 November 2020		Expenses	Expenses on running cost of PC October and November 2020		£16.99	£11,786.37
17 November 2020		Kings Ripton Village Hall	Support Grant		£750.00	£11,036.37

Proposal	Proposed by Cllr PR, seconded by Cllr RR, all in favour and it was RESOLVED that items listed above are to be paid.	Carried
201117/16	Correspondence A parishioner has emailed the PC confirming they had reported the poor state of the steps to Cambs CC. Cllr RR reported that there is graffiti on the gas pressure regulator. Clerk to look into who is responsible for clearing this.	Clerk
201117/17	Members' Reports, round the table invitation to report None.	
201117/18	Matters to be raised by members for the next agenda All the same Agenda items. <i>The one remaining member of the public left the meeting</i>	

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.

201117/19	Staffing Matters	
201117/19.1	National Joint Council for Local Government Services (NJC) announced pay rise in August to be implemented from 1 st April 2020	
Proposal	Proposed by Cllr PB, seconded by Cllr JA, all in favour and it was RESOLVED that the clerk will receive the pay rise	Carried
201117/19.2	Discussion to pay the clerk monthly by standing order	
Proposal	Proposed by Cllr PB, seconded by Cllr JA, all in favour and it was RESOLVED that the clerk's wages will now be placed on a monthly standing order.	Carried
	Clerk to organise the standing order.	Clerk
201117/20	Date of the next meeting: Tuesday 12 th January 2021	

Meeting finished at 10:12pm

These minutes are considered draft until ratified at the Parish Council meeting

Date

Chairman: Philip Rayner