

KINGS RIPTON PARISH COUNCIL

CHAIRMAN: Philip Rayner

A2

Clerk to the Council: -
Ms Ramune Mimiene
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11 July 2018

Dear Member

You are hereby summoned to attend the **Parish Council Meeting** which will be held on **Tuesday 17 Jul 2018** at **7pm** at **Kings Ripton Village Hall**, to deal with the following business:

Public and Press are invited to attend

NOTICE and AGENDA

170718/251 Receive Apologies and Reasons for Non Attendance

170718/252 Declarations of Interests for Members (Disclosable Pecuniary Interests)

170718/253 To Receive District and County Councillors Reports

Close of Meeting

170718/254 Public Participation Session with respect to items on the Agenda and other matters of mutual interest.

Re-opening of Meeting

170718/255 To Receive and Approve Minutes of the Annual Parish Council Meeting 22 May 2018

170718/256 Matters arising from those minutes

170718/257 To Review PC Code of Conduct

170718/258 Notification on Planning Items

- 1) Proposal: Proposed family room extension, Site Address: 3 Glebe Cottage School Lane Kings Ripton, Reference: 18/01043/HHFUL, comments by 21 Jun 18
Recommend Approval: Parish Council can see no reason for rejection based on the PC planning guidelines. PC comments submitted HDC on 25 Jun 18
- 2) Proposal: Change of use of hard standing from an airfield to B8 vehicle storage with access improvements for a period of ten years and erection of car wash facility and security kiosk, RAF Wyton Airfield Sawtry Way Wyton. Kings Ripton PC was not consulted but as it's still showing as 'in progress' PC agreed to discuss it at July PC.
- 3) <https://publicaccess.huntingdonshire.gov.uk/online-applications/applicationDetails.do?keyVal=P4TAYEIKKA500&activeTab=summary> Development Management Committee 16th July 2018 – 18/00700/FUL. HDC Andy Moffat, Head of Development, HDC advised PC on 6 Jul 18 that July Committee Report was late going to press so in case it is not ready to be posted before Monday you can access the electronic version of the Agenda on HDCs website under the Councils and Democracy section.
<http://applications.huntingdonshire.gov.uk/moderngov/mgCommitteeDetails>

170718/259 Consultations – none received in the period

170718/260 Finance

170718/260.1 To Sign a Bank mandate form for Cllr K Martin to become a signatory

170718/260.2 Clerk did seek additional 3 hours to complete the GDPR documents, PC approved, and agreed that it will be formally minuted at July PC. June 18 payroll includes the additional hours.

170718/260.3 Bank balance as at 30 Jun 18, Cashbook, Bank Reconciliation, Income & Expenditure

170718/260.4 To Note and Approve Internal Auditor report and take actions: Suggested Amendments to Financial Regulations

170718/260.5 Expenditure for approval 17 July 18:

Date	Payee and Description	Amount
	<i>Electronic payments:</i>	
17.07.18	SLCC membership renewal 2018/19. PC contribution of 7.78%. Total amount is £185.00 which is £14.39	£14.39
17.07.18	R Mimiene, wages Jun 18 (includes 3 additional hours agreed re: DGPR)	£142.76
17.07.18	HMRC Tax deductions from Clerk's wages Jun 18 for £35.60 & Jul 18 for £27.40	£63.00
17.07.18	Clerk expenses on running cost of PC Jun 18 £17.60 & Jul 18 £8.96 (including CAPALC conference and cartridge split according the hours contracted between all PCs)	£26.56
17.07.18	R Mimiene wages Jul 18	£109.80
17.07.18	HDC: Uncontested Election 3 May 18	£75.00
17.07.18	MiJan Ltd Internal audit for 2017/18	£62.70
	Total July 18 expenditure:	£494.21

170718/261 To Review and Approve New Model of Standing Orders (including the GDPR) issued by NALC in Apr 2018

170718/262 Highways and Verges

170718/262.1 Parking issues on the pathway, outcome

170718/262.2 Outcome after site meeting re: Bridge issues – PC options are to approach: Local Highways Improvement (LHI) scheme for 2019/20 application deadline is 31 July 2018 or A14 Community Fund, application circulated to PC members.

170718/263 To further discuss and consider GDPR (General Data Protection Regulation), documents approved at the last meeting, review. Parish Council Lap Top security

170718/264 Speeding in the village: To review PC insurance – to consider adding SID insurance

170718/265 Councillor and Clerk Training. Outcome after Clerk's training run by CAPALC on 29 Jun 18 'Share the Vision, Shape the Future Training Course' – approved. Also note the Councillor training.

170718/266 Allotments: Grass cutting issues

170718/267 Village Security

170718/268 Correspondence

170718/269 Members' Reports, round the table invitation to report

This is only around the table invitation to report and so takes the form of an update only to members. No business is detailed therefore it would be unlawful for the council to make any decision under this item

170718/270 Matters to be raised by members for the next agenda.

Please, note that no decisions can lawfully be made under this item. Business must be specified therefore the Council cannot lawfully raise matters for decision.

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.

170718/271 To Review Clerk's contract. Annual Clerk's appraisal.

170718/272 Date of the next meeting: Tue 18 Sep 18 at 7pm



Signed (Clerk) Ramune Mimiene

Date: 11 July 2018