

**M3****MINUTES**

The Parish COUNCIL Meeting of Kings Ripton was held on Tuesday 20 Sep 2016 at 7.00pm in Village Hall

Present M Krause, Chairman, P Rayner, Vice chairman and Mrs R. Carey-Townsend, Parish Councillors.  
Ms R Mimiene, Clerk. CCC Cllr M Tew.  
2 members of the public.

**200916/41 To Receive Apologies and Reasons for Non Attendance**

200916/41.1 The Clerk reported that Cllrs PB and RR as well as HDC Cllr RH sent their apologies for absence.

**200916/42 Chairman's Opening Remarks**

200916/42.1 Chairman welcomed everyone.

**200916/43 Declaration of Interests for Members (Disclosable Pecuniary Interests)**

200916/43.1 Cllr MK declared interest in Agenda Items: 49.5 Payment for the Village Hall and 51 Allotments.

**Close of Meeting****200916/44 Public Participation Session with respect to items on the Agenda and other matters of mutual interest.**

200619/44.1 Parishioner raised the question re: dangerous footpath which goes over the bridge. Farmer also expressed concerns that some people are not using the designated area for the footpaths and are actually crossing his agricultural land. Farmer constantly encourages people to keep to the route and is wondering if the marking of the footpath is not clear enough? Another issue raised was crossroad south of the village – 2 accidents happened in summer due to the visibility blocked by overgrowth of verges. CCC contacted and the area was trimmed. Concerns re: speeding in the village. Cllr RCT is going to the Police Forum tomorrow, 21 Sep 16 in Ramsey and will bring this issue up. Another query re: planning applications: parishioner does not seem to find all planning applications on the HDC portal when he enters the area's postal code.

**Re-opening of Meeting****200916/45 To Receive Reports from District and County Councillors**

200916/45.1 CCC Cllr MT reported that devolution consultation is over. Re: Boundary changes - PC responded to both HDC and CCC consultations. HDC did take into the consideration PC request and left Kings Ripton with Abbot Ripton, but CCC did not. Local Highways Improvement scheme - applications need to be submitted by the end of Nov 16. PC is planning to apply when Parish Plan is finished as residents expressed the wish to do so, but not this year. Cllr also reported that from Dec 16 onwards for 3 months there will be a closure of Station Road in Abbots Ripton for road reconstruction, supposed Diversion Route through B1043, Cllr to email the map.

*Note since meeting: map received and circulated to full Council.*

Clerk

**200916/46 To Receive and Approve the Minutes of Parish Council meeting 19 Jul 16**

200916/46.1 Proposed by Cllr RCT, seconded by Cllr MK, and RESOLVED that the minutes to be accepted and signed as the true records of the meeting.

200916/46.2 Chairman signed the minutes.


**200916/47 Matters Arising for those Minutes**

200916/47.1 All matters dealt with.

**200916/48 Notification on Planning Items**

200916/48.1 No notification on planning consultations received from HDC since the last PC meeting in July.

**200916/49 Finance**

200916/49.1 Cash Book and Bank Reconciliation statement as at 31 Aug 16 noted by members. 

200916/49.2 Income and Expenditure against the Budget Report as at 31 Aug 16 noted by members.



200916/49.3	<u>Bank Balance as at 31 Aug 16:</u>	£8,958.00
200916/49.4	<u>Note Income Received as at 31 Aug 16:</u>	£133.66 (VAT refund)
200916/49.5	<u>Expenditure for approval 20 Sep 16:</u>	

Date	Payee and Description	Amount
	<i>Electronic payments:</i>	
Date	Payee and Description	Amount
20.09.16	Clerk salary Jul 16 £157.13 and expenses £13.11	£170.24
20.09.16	Clerk salary Aug 16 £138.89 and expenses £5.00	£143.89
20.09.16	HMRC: Clerk wages Jul 16 is £8.60 and Aug 16 is £4.00 tax deductions	£12.60
20.09.16	Kings Ripton Village Hall, - Village hall Hire x 6 times at a price of £6.00 per meeting	£36.00
	Total to pay 20 Sep 16	£362.73

- 200916/49.6 Parish Council Insurance for 01.10.2016 – 30.09.2017, Community Action Suffolk 1 year premium is £182.19, 3 years £173.08, 5 years £163.97. Members agreed to get 2 more quotes for comparison. Councillors decided to agree with 5 year fixed price provided by Community Action Suffolk unless the Clerk finds a cheaper quote within the next 7 days.  
*Note since meeting: AON Insurance quoted for £392.52 and the response from Norris & Fisher Insurance brokers Ltd was 'We will not be able to meet Kings Ripton Parish Council requirements as Council's current premium is below our minimum premium'.  
 Payment raised to Community Action Suffolk for 5 years fixed price of £163.97.*

Date	Payee and Description	Amount
	<i>Electronic payments:</i>	
26.09.16	Community Action Suffolk, Business Services at CAS Ltd	£163.97
	Total to pay 26 Sep 16	£163.97

- 200916/49.7 Proposed by Councillor PR, seconded by Councillor RCT, all in favour and it was RESOLVED that items listed in 200916/49.5 and 200916/49.6 are to be paid.

- 200916/49.8 Clerk notified PC members that External audit is now complete. The copy of external auditor's report and Notice of audit conclusion circulated to members prior to the meeting. A copy for the NB, and is already uploaded on the website.

- 200916/49.9 Precept request letter and form received from HDC today, noted by members.

**200916/50 Budget preliminaries**

- 200916/50.1 Members looked at last year's budget figures. Chairman asked for any suggestions. Chairman and clerk will get together and prepare budget options for the next meeting in Nov. Precept needs to be submitted HDC by Fri 16 Dec 16.

All  
Clerk

- 200916/50.2 Suggestion to budget more for additional grass cutting.

**200916/51 Allotments**

- 200916/51.1 Complaint received re: the overgrowth of the allotments. 1 tenant already gave the notice of termination of the plot No 2. Another tenant did not seem to have done much on the other plot No 3. Cllr RCT will approach the plot holder. Clerk to advertise the vacant plots in Jan RAN ready for spring. Agenda item for Jan PC. Members decided to accept the quotation for £80 + VAT to clear the allotment gardens which is budgeted for.

RR  
Clerk

- 200916/51.2 Proposed by Cllr MK, seconded by Cllr RCT, and RESOLVED to accept the quotation.  
*Note since meeting: Cllr RCT contacted the other tenant of Plot No 3 and informed the Clerk that the plot holder wishes to terminate now and not to renew the agreement for the next growing season.*

**200916/52 Tony Jenkins: Recognizing service to the Village**

- 200916/52.1 Chairman will write a thank you letter to Tony Jenkins from all Parish Council members for the work Tony Jenkins did keeping the Village Hall going all these years. Tony Jenkins was a Trustee of a Village hall for at least 10 years.

MK

**200916/53 Village maintenance, Cllr R Carey-Townsend**

- 200916/53.1 Cllr RCT reported that further maintenance works in the village are going to be carried on 22 Sep 16. Contractors are coming to do the footpaths, also will do the edging. All the debris of old leaves are cleared from chicanes. Road markings, which were in the wrong place at the chicanes at the top of the village, are now re-done. The dangerous tree, which is dead, and might cause danger for people walking down the street is going to be completely removed. The chippings, will be taken away by the contractor.

RCT

**200916/54 Boundary changes, update**



200916/54.1 Covered under CCC Cllr MT report, Agenda item 45.1 above.

**200916/55 To Further discuss the Community Led Plan consultation, - next steps for completion and adoption, Cllr M Krause**

200916/55.1 Cllr MK reported that Kigs Ripton Community Led Plan was circulated to PC members. This version includes all comments of the residents of Kings Ripton parish, including open meeting results in Summer 2016. Approach HDC Cllr RH if he could get PC in touch with sb who could do mapping. Then upload the document onto the website for comments and note to go to RAN. A separate consultation with Cllrs and Land Owners to be set before issuing maps. Chair will get the feedback and consult Cllrs and Land Owners before producing a map.

MK

**200916/56 Secret Garden Party, update Cllr Carey-Townsend**

200916/56.1 All went really well. No complaints received from the villagers.

200916/56.2 HDC Cllr RH asked for comments and was notified that no negative feedback was received.

**200916/57 Members' Reports**

200916/57.1 Cllr RCT is going to the meeting tomorrow (in Ramsey) re: speeding in the area. Information to be used for the next RAN.

RCT

**200916/58 Correspondence**

200916/58.1 List presented to members prior to the meeting.

200916/58.2 Resident's email re: parking School Lane and Ramsey Road received and circulated to PC members.

200916/58.3 A request for people to park sensibly that allows emergency and agricultural vehicles to go through. Note in RAN.

Clerk

**200916/59 Matters to be raised by members for the next agenda**

200916/59.1 Next PC meeting in Nov 16 – expenditure against the budget report, also it will be time to set the budget and precept for 2017/18, as well as review standing orders and risk assessments. Clerk to email Risk Assessment to Cllrs. Allotments item to keep on Agenda.

*Note since meeting: Policy documents emailed members.*

200916/59.2 Parish plan, update.

**200916/60 Date of the next meeting: Tue 15 Nov 16**

*Meeting finished at 20.18pm*

*These minutes are considered draft until ratified at the Parish Council meeting*

15.11.16

Date

  
Chairman/ Michael Krause