

**M5****MINUTES**

**The Parish Council Meeting of Kings Ripton was held on Tuesday 19 January 2016 at 7.00pm in Village Hall**

Present Michael Krause, Chairman, Philip Rayner, Vice Chairman, Mrs R. Carey-Townsend and Paul Bassitt Parish Councillors.  
Ms R Mimiene, Clerk.  
3 members of the public.

**079-01/16 To Receive Apologies and Reasons for Non Attendance**

The Clerk reported that HDC Cllr R Howe sent apologies for lateness.

**080-01/16 Declaration of Interests for Members (Disclosable Pecuniary Interests)**

080-01/16.1 There were no declarations of interests.

**Close of Meeting****081-01/16 Public Participation Session with respect to items on the Agenda and other matters of mutual interest.**

081-01/16.1 There were no parishioners' reports.

*2 members of the public join the meeting*

081-01/16.2 Clerk did the Presentation on Planning Demystified training she attended on 25 Nov 15 arranged by SLCC, tutor Simon Williams. Copies of Material Considerations Document, Group action plan with links and key websites as well as Summary of some key slides were presented to members. Clerk pointed out the importance of National Planning Policy Framework (NPPF—[www.gov.uk/government/publications/national-planning-policy-framework--2](http://www.gov.uk/government/publications/national-planning-policy-framework--2)) and Planning Policies (Huntingdonshire Local Plan to 2063) in decision making on planning applications. Planning Practice Guidance (which can be found on [www.planningportal.gov.uk](http://www.planningportal.gov.uk)) gives access to every subject in planning. Councillors done a Workshop on Material Considerations and 1 Case Study.

081-01/16.3 Chairman thanked the Clerk for the presentation.

**Re-opening of Meeting****082-01/16 To Receive and Approve the Minutes of the Meeting, 17 Nov 2015**

082-01/16.1 Proposed by Cllr P Bassitt, seconded by Cllr R Carey-Townsend, and RESOLVED that the minutes be accepted and signed as a true record of the meeting.

082-01/16.2 Chairman signed the minutes.

**083-01/16 Matters Arising for those Minutes**

083-01/16.1 Precept of £4,100 successfully submitted HDC Taxation Officer in Dec 15.

083-01/16.2 A Report on new procedures following 2014/15 audit check is sent to Internal Auditor as agreed at the last meeting.

083-01/16.3 Missing Bank mandate – Chair will download a new form and will circulate for signing.

**084-01/16 To Receive Reports from District and County Councillors**

084-01/16.1 Cambs County Cllr M Tew reported that Street lights which belong to CCC will be switched off from 2am to 6am from May. Libraries are under the pressure. Looking for volunteers to look after the elderly people in Kings Ripton. CCC is making a final decision on Precept in Feb 16 Meeting. More money in the following years to save or reduce services.

**085-01/16 Finance**

085-01/16.1 Cash Book and Bank Reconciliation statement as at 31 Dec 15 presented to members prior to the meeting. Cashbook balance is £6,373.76 due to unrepresented chq of £42.00 to Kings Ripton farms.

085-01/16.2 Bank Balance as at 31 Dec 2015: £6,415.76

085-01/16.3 Note Income Received: (interest) £1.89

085-01/16.4 Income & Expenditure report up to 31 Dec 15 presented to members

085-01/16.5 Expenditure for approval 19 Jan 16:

Date	Payee and Description	Amount
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	Electronic payments:	
19.01.16	HMRC Cumbernauld: taxes deducted from Clerk salary Nov 15 – 102.47 and Dec 15 - £42.97	£145.44
19.01.16	CAMBS ACRE membership renewal	£54.00
19.01.16	Clerk's salary Nov 15 £102.47 & Dec 15 £42.97, Expenses Nov 15 for £15.54 & Dec 15 for £8.35 (detailed time sheet and expenses spreadsheet submitted to chairman prior to the meeting)	£169.33
19.01.16	Proportion towards Clerk training on Planning Demystified by SLCC on 25 Nov 15	£36.25
<b>Total Jan 16 Expenditure</b>		<b>£405.02</b>

### Cashbook Balance

£5,968.74

- 085-01/16.6 Proposed by Councillor R Rayner, seconded by Councillor P Rayner, all in favour and it was RESOLVED that items listed in 085-01/16.5 are to be paid.
- 085-01/16.7 Internal auditor for Kings Ripton is Michael Williamson.
- 085-01/16.8 Invoice for £30.53 received from HDC re: Printing services x 100 copies of Community Led Plan Consultation. To be paid in Mar.

### 086-01/16 Kings Ripton Community Led plan consultation, update from MK

- 086-01/16.1 20 questionnaires were received from the residents which were carefully analysed by the Community Led Plan working Group members. PC hopes to receive more responses. Clerk to advertise the Consultation on RAN. Questionnaires are available from the Clerk by email [k-ripton-clerk@virginmedia.com](mailto:k-ripton-clerk@virginmedia.com) or from PC website [www.kingsriptonpc.org.uk](http://www.kingsriptonpc.org.uk). Parishioners are very welcome to approach Parish Councillors who are very happy to help and lead residents through the process if they have any concerns or questions. When completed questionnaires can either be sent by email to the Clerk or put in the Village Hall letter box. Questionnaires need to be back latest by the end of February so the outcome of Consultation can be discussed at Parish Council meeting in Mar 16. Chair will update the Parish Plan Consultation questionnaire with the email address of the Clerk where the form to be returned to if by email and will email Clerk this week.
- 086-01/16.2 Meeting for people is arranged on Sat 16 Apr from 10am to 12 noon where Parish Councillors will be there to answer all residents' questions re: Community Led Plan Consultation.

*1 member of the public leaves the meeting.*

### 087-01/16 Proposed Redevelopment of RAF Wyton Airfield: Kings Ripton response, ongoing

- 087-01/16.1 Cllr P Rayner went to the Wyton Stakeholder Steering Group meeting in Dec 15 which he found very useful. Cllr P Rayner was interested in knowing that the effect on Kings Ripton residents is minor. Concerns re: Environmental issues, traffic, flooding were raised by Cllr P Rayner. HDC Cllr R Howe spoke about the traffic data and issues of A141. In general PCs are not totally against the development but very insistent that it should not affect the area detrimentally. But they would be against it if there were not clear plans to sort out the issues. The outlying submission was planned at Apr/May 2016. There is nothing PC needs doing in a short term.
- 087-01/16.2 Chairman thanked Cllr P Rayner for the report

### 088-01/16 RAF Wyton Community Engagement: arranging the presentation of a cheque to Kings Ripton for services towards the Pathfinder March, Councillor R Carey-Townsend

- 088-01/16.1 Presentation will be held at the Village Hall on 25<sup>th</sup> Jan 16 from 7 to 8pm.
- 088-01/16.2 Parishioners are invited to come to the informal presentation given by the Pathfinder March Committee to show their appreciation of the support received from Kings Ripton over the years. Anyone interested please let Cllr R Carey-Townsend know by 22 Jan 16.
- 088-01/16.3 The cheque is going to be raised to Village hall and presented to Tony Jenkins as chair is busy that day.

### 089-01/16 Members' Reports

- 089-01/16.1 Cambs County Cllr M Tew reported that there is a Working Group meeting (working together in partnership with other Councils) at Wistow Village Hall at 7pm on Wed 20 Jan 16. Cllr R Carey-Townsend attended the meeting before.
- 089-01/16.2 County Cllr M Tew will email Clerk the documents re: Neighbourhood Plan which Kings Ripton might consider achieving after the Parish Plan is completed.

### 090-01/16 Correspondence

- 090-01/16.1 Just one item to be added to the list: CCC News bulletin for Towns and Parishes, Jan 16.

**091-01/16**

**Matters to be raised by members for the next agenda**

091-01/16.1

Members requested Parish Plan to be an Agenda item till completed.

091-01/16.2

Cllr R Rayner raised the question re: email addresses of the parishioners and social media.

*1 member of the public leaves the meeting.*

**092-01/16**

**Date of the next meeting:** Tue 15 Mar 2016, 7pm

Chairman M Krause and Cllr R Rayner send their apologies for the next meeting.

*Meeting finished at 8.40pm*

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Date

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Chairman: Michael Krause