

Kings Ripton Parish Council

Parish Clerk (Relief) – Mrs Carol Bilverstone. Kilimanjaro, 9 Meadow Road, Upwood, Huntingdon, Cambs. PE26 2QJ
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A Meeting of Kings Ripton Parish Council was held on Tuesday 10 February 2015 at 7.00pm at Kings Ripton Village Hall.

Present: Councillors P. Rayner, R. Rayner, R. Carey-Townsend (Chairman)

In Attendance: Mrs. C. Bilverstone (Clerk) and five members of the public.

Minutes

57-02/15 To receive and approve apologies for absence.

Councillor Podbury: Work Commitment

Along with Councillor Podbury's apologies for this meeting, the chairman and the clerk had received a letter of resignation. Councillor Podbury felt the need to resign due to increased work commitments.

The chairman has written a letter of thanks to Councillor Podbury for his commitment to the parish council. Councillor P. Rayner proposed that the casual vacancy be advertised; Councillor R. Rayner seconded the proposal, all were in favour and it was **resolved** to do so.

District Councillor R. Howe suggested that the parish council needs to be proactive about recruiting two new councillors as it is now in a critical position with only three members. He suggested reviewing the electoral role and canvassing the village. He noted that the Community Led Plan team are also in need of volunteers and currently there are not sufficient people to consolidate and deliver the plan.

58-02/15 To receive declarations of interest.

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Kings Ripton Parish Council Code of Conduct for Members and by the Localism Act 2011. There were no declarations of interest.

59-02/15 To receive and approve the minutes of the Parish Council meeting held on 27 January 2015.

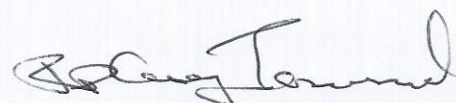
Copies of the minutes of the open and closed meetings of Kings Ripton Parish Council held on 27 January 2015 had been circulated in advance following their informal approval by the chairman. Councillor P. Rayner proposed acceptance of the minutes. Councillor Carey-Townsend seconded the proposal. All were in favour and it was **resolved** to do so. The chairman signed both sets of minutes.

60-02/15 To consider the Local Highway Improvement Initiative for the installation of traffic calming measures on Ramsey Road and consider the funding implications. The cost to Kings Ripton Parish Council is confirmed as £824.66 but "this may increase due to unforeseen issues during construction".

Councillors confirmed that they had previously agreed to contribute 10% of the cost (£1000) of this initiative but understood that this had not been formally recorded in the minutes. The chairman informed members that the parish council had not received an official outline of costs from Cambridgeshire County Council. All agreed that this was an unusual way to conduct business but noted that there is little likelihood of the cost greatly exceeding that estimated.

The chairman proposed that the parish council make a resolution to contribute a maximum of £1000, enabling work to proceed and thus allowing for a potential overspend of 17.5%.

The chairman invited Mrs E. Bishop (Chairman of the Community Led Plan team) to address the council. Mrs Bishop queried inaccuracies in the plan. All agreed that the bus shelter is incorrectly labelled as a bus



stop; that it is incorrectly positioned on the plan; and should be directly opposite "The Willows". All agreed that contractors should use the driveways and not the bus shelter as a reference point.

Councillor P. Rayner proposed that work should go ahead on this basis; Councillor Carey-Townsend seconded the proposal; all were in favour and it was **resolved** to do so.

- 61-02/15 To review the increased workload of the parish clerk.** To consider authorisation of increased hours for February and March 2015 to enable an effective handover between clerks and to facilitate the preparation of draft policy documents for the council's consideration at the next meeting.

The Clerk estimates that approximately 20 to 30 additional hours will be required to prepare policy documents; update financial records; and prepare an effective filing system. Councillor R. Rayner proposed that the council authorise payment of up to 30 additional hours for this purpose; Councillor P. Rayner seconded the proposal; all were in favour and it was **resolved** to do so.

- 62-02/15 To consider re-scheduling future parish council meetings for the 3rd Tuesday of every other month (rather than the 4th as previously agreed).**

District Councillor Howe had provided all councils in his ward with a timetable of district and parish meetings. He asked that Kings Ripton Parish Council consider changing its meeting to the third Tuesday of every other month to enable him to attend at least 70% of its meetings. All were in favour and it was **resolved** to do so.

Councillor Howe suggested that the parish council should consider consolidating and adopting the Community Led Plan at its next meeting. He proposed that the CLP team should meet informally with councillors to prepare a land use survey to identify potential land use for the future. He added that this may serve as a future strategy to defend against unwanted development and it may assist in attracting funding (e.g. from the Community Infrastructure Levy).

- 63-02/15 Date of next meeting:** Tuesday 17 March 2015

Close of meeting: 7:40pm

R D Carey-Townsend
17/3/15