

Kings Ripton Parish Council

Parish Clerk (Relief) – Mrs Carol Bilverstone. Kilimanjaro, 9 Meadow Road, Upwood, Huntingdon, Cambs. PE26 2QJ
Telephone: 01487 812447. E-Mail: parishclerk@upwood.org

A Meeting of Kings Ripton Parish Council will be held on Tuesday 17 March 2015 at 7.00pm at Kings Ripton Village Hall. School Lane, Kings Ripton, PE28 2NL.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

The meeting is open to members of the public (to include the press) unless stated otherwise in accordance with the Public Bodies (Admissions to Meetings) Act 1960.

Carol Bilverstone – Parish Clerk (Relief) to Kings Ripton Parish Council

11 March 2015

Members: 3 Quorum: 3

Agenda

64-03/15 To receive and approve apologies for absence.

65-03/15 To receive declarations of interest.

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Kings Ripton Parish Council Code of Conduct for Members and by the Localism Act 2011.

66-03/15 To receive and approve the minutes of the (extraordinary) Parish Council meeting held on 10 February 2015.

Close of Meeting

67-03/15 Public Participation:

67-03/15.1 Public Participation: Open Forum

Re-opening of Meeting

68-03/15 Matters arising or carried forward from the last or previous meeting.

68-03/15.1 To receive an update regarding the advertisement of two the casual vacancies.

68-03/15.2 To receive an update regarding the advertisement for a parish clerk & responsible financial officer.

68-03/15.3 To receive an update on the siting of the new parish council noticeboard.

69-03/15 Notification of Planning Items.

69-03/15.1 15/00006/FUL | Widen access, to include dropped kerb and moving gate pillar 1 metre. | The Hawthorns Ramsey Road Kings Ripton Huntingdon PE28 2NW.

70-01/15 To receive reports from County and District Councillors.

71-01/15 To receive an update following the handover from Ms. Roberts (outgoing Clerk and RFO) to Mrs Bilverstone (temporary Clerk & RFO).

72-03/15 To consider adoption of the following policy documents to ensure compliance with legal and financial responsibilities:

72-03/15.1 Model Standing Orders

Kings Ripton Parish Council

- 72-03/15.2 Model Financial Regulations
- 72-03/15.3 Health & Safety Policy Statement
- 72-03/15.4 Complaints Procedure
- 72-03/15.5 Model Publication Scheme

73-03/15 To consider re-defining councillor portfolio responsibilities:

- 73-03/15.1 To nominate a councillor to take responsibility for risk management.
- 73-03/15.2 To nominate a councillor to represent the Community Led Plan team.

74-03/15 To consider adoption of a model Allotment Tenancy Agreement and to agree allotment rents with effect from 01 November 2015.

75-03/15 Road Improvement Scheme: to receive an update.

76-03/15 Finance

- 76-03/15.1 To approve accounts for payment: 17 March 2015:

Date	Cheque no.	Payee	Description	Amount
17.03.15	000486	Kings Ripton Village Hall	Meeting hall hire. 2014	36.00
17.03.15	000487	Upwood & the Raveleys Parish Council	Clerk's services. Jan/Feb. 14	845.30
17.03.15	000488	Mrs C. Bilverstone	Expenses	34.53
17.03.15	000489	Information Commissioner	Data protection registration	35.00
17.03.15	000490	Communicorp	"Clerks & Councils Direct" subscription	12.00

- 76-03/15.2 To note income received: 17 March 2015: No income has been received.
- 76-03/15.3 To consider a request for a grant of £1280.00 to cover the running costs of Kings Ripton Village Hall.
- 76-03/15.4 To consider transferring the parish council's funds from Lloyds to Unity Trust Bank to facilitate electronic banking (in accordance with the requirements of the Parish Council's Financial Regulations; and as recommended by CAPALC).

77-03/15 Correspondence and Communications.

78-03/15 To receive verbal reports from Parish Councillors on matters arising from their portfolio responsibilities.
No decisions can be made under this item.

79-03/15 Matters for future consideration.
No decisions can be made under this item.

80-03/15 Date of next meeting: 19 May 2015.

Close of meeting.